

Work Plan – BCP Overview and Scrutiny Board

	Subject and background	Anticipated benefits and value to be added by O&S engagement	How will the scrutiny be done?	Lead Officer/Portfolio Holder	Report Information
DATE – 9 October 2023 – 4.00pm meeting					
1.	Call-in of Cabinet Decision – Protecting our Coastal and Open Spaces A decision on the Call-in is required to be made under the requirements outlined within the BCP constitution.	The decision taken will be reviewed and the outcome of the call-in will be determined by the Board	Committee Report	PH – Housing and Regulatory Services	Valid call-in request received to be determined by the next meeting of the Board
DATE – 9 October 2023 – 6.00pm meeting					
1.	Transformation Programme Update To provide the Board with information on the latest milestones for the programme.	For the O&S Board to review progress and make recommendations as required for the Transformation Programme.	Committee Report	PH – Transformation and Resources Corporate Director - Resources	Requested by Board
2.	Carter's Quay Update To consider information on the latest position with this development.	For the O&S Board to review progress and make recommendations as required.	Committee Report	PH - Dynamic Places Chief Operations Officer	Requested by Board Chairman
3.	Informal Working Group Report – Blue Badge Service For the Board to receive an update on the work of the group.	For the O&S Board to consider the work of the group and make recommendations as required	Committee Report	n/a	Informal working group agreed by Board

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DATE to be allocated					
1.	End of year Corporate Performance Report	To provide the Committee with an overview of performance and an opportunity to consider any areas to target scrutiny.	Committee/ Cabinet report	TBC Head of Policy and Research	Board to determine if it wishes for these items to remain on its Work Plan
2.	Business Improvement Districts To consider information from the local BIDs on current issues and priorities.	To enable the Committee to hear from the Council's partners in the local BIDS and consider ways to work together	Committee Report	TBC Director Economic Development	Board to determine if it wishes for these items to remain on its Work Plan
Commissioned Work Work commissioned by the Committee (for example task and finish groups and working groups) is listed below: Note – to provide sufficient resource for effective scrutiny, no more than 2 items of commissioned work will run at a time. Further commissioned work can commence upon completion of previous work.					
	Complaints Procedure – Working group To scrutinise and review the current complaints procedure and its effectiveness, to consider any opportunities for improvements.	To allow a more in-depth piece of work to analyse current practice and to consider making recommendations if required	Task and Finish Group	PH – Council Priorities and Delivery	Board to determine if it wishes for these items to remain on its Work Plan – to be agreed at work planning workshop
Update Items The following items of information have been requested as updates to the Committee.					

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The Committee may wish to receive these in an alternative to format to Committee updates (e.g. by emailed briefing note outside of the Committee) to reserve capacity in Committee meetings for items of value-added scrutiny.					
	None outstanding				
Annual Reports					
	Crime and Disorder Scrutiny Report	Statutory requirement	Committee Report		Potentially to be considered at the Board's December meeting. To be agreed at work planning workshop
	Budget Report	Ensure that there is scrutiny of the annual budget setting process	Committee Report		
Requested items – Further details and dates to be allocated – The Board should consider these items further at its work planning workshop.					
	Our Cultural Plan	TBC	Cabinet Report		
	Award of Gigabit Fibre Neutral Host Operator	TBC	Cabinet Report		
	Library Strategy	TBC	Cabinet / Committee report		
	Pay and Reward update	TBC	Committee Report		

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	External Consultancy Contracts	TBC	TBC		
	Shared Prosperity Fund and Investment Plan	TBC	TBC		